

## FREQUENTLY ASKED QUESTIONS

From students and families re:

### WVSD Chromebooks

When will I receive a Chromebook?

A Chromebook and a charger will be issued to all incoming Middle School students during the first few weeks of school. They will be checked out through the student's library account. Students will keep their Chromebook and bring it to school, fully charged, every day.

What is the Chromebook used for?

Chromebooks are used for educational purposes including; online text, educational apps, web based programs such as Iready math and reading; checking grades and schedules through Skyward, and research through a student's library account.

How do I log in to the Chromebook?

Every student will have a school issued gmail account. The user name is the student's Skyward [login@wvsdstudents.org](mailto:login@wvsdstudents.org) (ex: [smithjoh000@wvsdstudents.org](mailto:smithjoh000@wvsdstudents.org)). The password is the same password used for Skyward. These should never be shared and must be kept confidential at all times. If a student forgets their login information, the school librarian can assist with login recovery.

What are some general school rules regarding the Chromebooks?

Basic steps for success with a school issued Chromebook are:

1. Keep your login information in a safe place and never share it with others.
2. Take care of your Chromebook and report any issues that you may have to the school librarian or appointed IT technician as soon as possible.
3. Carry your Chromebook safely, in a backpack or case. If not in a backpack, keep the Chromebook closed and carry it with both hands – like a lunch tray.
4. Use a Chromebook for educational purposes as instructed by a teacher. Student accounts are monitored by Lanschool, Gaggle and a district filter for your safety.
5. Keep a school issued name tag on the front of your Chromebook so that it can be identified quickly.
6. Chromebooks are to be used on a flat surface such as a table.
7. Chromebooks are to be charged and ready to use every morning.

How is student Chromebook use monitored?

Student accounts are monitored using Lanschool, Gaggle and a district filter. Inappropriate and concerning language, searches and keystrokes are reported to the IT department and the building principal. Monitoring systems are in place to keep students safe and to assure that accounts are used for school appropriate functions.

What happens if I have problems with my Chromebook?

Report any questions or concerns regarding the Chromebook to a teacher, school librarian or IT technician as soon as possible. In most cases, simple troubleshooting resolves issues quickly.

What do I do if my Chromebook breaks? Is it insurable?

In the unlikely event that a Chromebook is damaged, the student will bring it to the library where it will be evaluated. If a part is damaged, the IT department will assess the situation and take it for repair. If a part needs to be replaced, the IT department will send a ticket to the office and parents

will be notified. Chromebook insurance will be offered at the beginning of each school year. Information regarding cost and procedures will be posted online or sent home with students at the beginning of the school year.

Do I turn my Chromebook in at the end of the school year?

As of now, Chromebooks are checked out to students and renewed yearly. The Chromebook will remain in the student's possession until it requires replacement or the student leaves the district.